



## Resource Grant Application Questions

*Resource Grants are \$15,000 matching grants designed to support the exploration of new or innovative initiatives at your institution. Each proposal should focus on a single, coherent project. While projects may include multiple activities and engage a variety of resources, all components should be thematically related.*

- **Contact information:** Who are the primary and secondary grant contacts? Please include names, titles, and email addresses. The primary contact should be the person who will oversee the grant and will receive grant communications and reporting information.
- **Amount requested:** How much funding are you requesting? *\*You may request up to \$15,000 USD. Please review the grant fund restrictions before submitting your application.*
- **Match:** How will your institution provide the required matching funds? Please include sources and amounts.
- **Project summary:** Briefly summarize your proposed project: the specific need, opportunity, or challenge it will address at your school, and the key resource(s) you will engage to carry it out. Multiple resources may be included, provided they are thematically related.
- **Hypothesis:** What belief, assumption, or hypothesis are you seeking to explore with this project, and what do you hope to learn or confirm through this work?
- **Key activities:** Based on your hypothesis, what specific activities will you undertake with the grant funds to address the need, challenge, or opportunity described above? Please be as detailed as possible.
- **Outcome(s) and impact:** What are the expected results of this project, and how will they make a meaningful difference? Who will benefit and how?
- **Evaluation:** How will you evaluate whether your project achieved its intended outcomes? Please describe how you will track progress, gather feedback, and reflect on what you learn.
- **Additional information (optional):** Is there additional information you would like to provide to help us understand and evaluate your proposal?
- **Budget:** How will you allocate grant funds and matching funds to support this project? Complete the Budget Template by detailing the items requested, specifying the amount sought from the In Trust Center, your institution's matching funds, and the total project cost. At least one budget item is required, but you do not need to use every line. Expenses related to direct or indirect administrative costs are permissible, provided they do not exceed 10% of the total proposed budget.
- **Budget narrative:** What is the rationale for each budget item, and how were the amounts determined?